



Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

15 September 2021

DIVISION MEMORANDUM
DM No. 675, s. 2021

DISSEMINATION OF THE IEC MATERIAL TITLED COVID-19 ASSISTANCE TO DEPED PERSONNEL

To: OIC – Schools Division Superintendents
Division Chiefs
Section/Unit Heads
Education Program Supervisors
Public Schools District Supervisors
Teaching and Non-teaching Personnel
School Health Personnel
All Others Concerned

1. Attached herewith is DepEd Task Force COVID-19 Memorandum No. 508 s. 2021 entitled **Dissemination of IEC Material titled “COVID-19 Assistance to DepEd Personnel”** for your guidance and reference.
2. Immediate dissemination of this Memorandum is desired.

ELIAS A. ALICAYA JR., EdD
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

DEPED - QUEZON ICT UNIT
UPLOADED
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

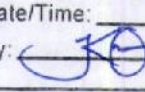


Republika ng Pilipinas

Kagawaran ng Edukasyon

Tanggapan ng Pangalawang Kalihim

DepEd Task Force COVID-19
MEMORANDUM No. 508
10 September 2021

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For: **Undersecretaries**
Assistant Secretaries
Bureau and Service Directors
Regional Directors and BARMM Education Minister
Schools Division Superintendents
School Heads
All Others Concerned

Subject: **DISSEMINATION OF THE IEC MATERIAL TITLED**
"COVID-19 ASSISTANCE TO DEPED PERSONNEL"

In line with the efforts of the Department of Education (DepEd) in prioritizing the wellbeing of its personnel during the pandemic, the DepEd Task Force COVID-19 (DTFC) hereby issues the IEC material titled *COVID-19 Assistance to DepEd Personnel*. This material covers important information on the benefits and assistance provided by DepEd and other government agencies. Kindly refer to Annex A for more details.

For more information, questions or concerns on the abovementioned subject, kindly contact the DTFC through the Disaster Risk Reduction and Management Service (DRRMS) at (02) 8637 7933 or email at drmo@deped.gov.ph.

For immediate dissemination.




ALAIN DEL B. PASCUA
 Undersecretary
 Chairperson, DepEd Task Force COVID-19



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Office of the Undersecretary for Administration (OUA)

[Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRRMS), Bureau of Learner Support Services (BLSS), Baguio Teachers Camp (BTC), Central Security & Safety Office (CSSO)]

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COVID-19 Assistance to DepEd Personnel

In times of pandemic, we are one. COVID-19 assistance is given to all officials and employees of the Department of Education.



Financial Assistance to DepEd Personnel

D.O. 25, s. 2008 was issued to provide financial assistance in case of untimely and sudden death due to accident or illness of an official or employee while in the performance of his/her official functions such as participation in meetings, conferences, seminars, workshops, and other DepEd activities.

- All DepEd officials and employees, regardless of employment status, who meet accidental death or illness while in the performance of his/her functions, are entitled to Php 50,000.00.

Source: Dep Ed. No. 25, 2008

Employees Compensation Program

The ECP provides a package of benefits for public and private sector employees and their dependents in the event of work-connected contingencies such as sickness, injury, disability or death.

- Medical Benefits - This includes hospitalization expenses, professional fees and medicine reimbursements
- Death and Funeral Benefits - ECP provides an amount of Php 50,000.00 for funeral benefit apart from GSIS funeral benefit.

Here are the requirements needed:

- Accomplished EC sickness/disability forms
- Certificate of Employment
- Medical Abstract/Certificate
- Positive Laboratory (RT-PCR) Test Result

ECP benefits can be filed either by the employer or the employee. You can file the request through the nearest GSIS branch.

Source: <https://fors.gsis.gov.ph/>

PhilHealth Benefits Coverage for COVID-19

PhilHealth implements the National Health Insurance Program that aims to provide Filipinos with financial assistance and access to affordable health services. It covers hospital costs, subsidy for room and boarding, medicine, and professional services.

All PhilHealth members are entitled to this health package. The following are some of the PhilHealth COVID-19 health packages.

- COVID-19 Inpatient Benefit Package - Intended for inpatient care of probable and confirmed COVID-19 developing severe illness/symptoms
- Community Isolation Package for COVID-19 - Php 74,000.00 is given to patients placed under observation for suspected COVID-19 based on PhilHealth Circular 2020-0018
- Referral Package - Php 4,000.00 is provided to patients from Level I hospitals capable of performing quantitative procedures and manage infectious diseases.
- Prevention Package - Covering from mild, moderate, severe and critical symptoms cases
- Testing Package - Covering expenses on testing from Php 501 - Php 3,519

Source: <https://www.philhealth.gov.ph/>

Other DepEd COVID-19 Assistance

- DepEd Order No. 11 s. 2020 on Alternative Work Arrangements
 - Adoption of WFH, Rotation work arrangements
 - COVID Treatment Leave, Quarantine Leave
- Increase in Cash Allowance from 3,000- 5,000
 - teaching supplies
 - commutation and interest expenses
 - medical exam
- Hiring of Learner Support Aides (D.O. 32, s. 2019)
 - Guiding the learners and/or household for the learning delivery
 - of modalities chosen
 - Rendering assistance to the teacher (and learner) in the lesson delivery
- Monitoring and tracking learners' progress

Source: DepEd Order No. 11 s. 2020
DepEd Order No. 32 s. 2020

Assistance of HRMO to affected COVID-19 DepEd Officials and Personnel

All Human Resource Management Officers (HRMOs) of the Department are hereby directed to exercise the following with strict observance of the social distancing measures and minimum public health standards imposed by the national and respective local governments:

- Render prompt assistance to personnel who need to process their respective claims with PhilHealth, Government Service Insurance System (GSIS), Pag-IBIG and other transactions related thereto;
- Coordinate with the concerned agencies and functional divisions/bits to provide in advance the documentary requirements for the processing of claims (i.e. PhilHealth Requirements: (1) Member Data Record (MDR), (2) Certification of monthly contributions from Accounting Section/Unit, and (3) PhilHealth Claim Separate Form to be prepared by HRMOs)

- Adopt referral mechanisms to face-track processes that will enable our personnel to undergo COVID-19 testing, isolation, and hospitalization for those who might get affected with the virus
- Together with the respective DRRM teams, coordinate with the accredited facilities near the office/school/barangay for faster response to case management. Please refer to these links or check updated links on the list of accredited facilities from DGH and PhilHealth: a) List of Accredited Testing Laboratories: <https://bit.ly/39bvtL0L6> b) List of Accredited Community Isolation: <https://bit.ly/39bvtL0L6>
- Actively participate in programs and activities aimed at increasing employee awareness on the prevention and management of the widespread of COVID-19

Source: DA-HRMO-2020-002